

**Statement of Attainment**  
**HLTAID008:**  
**Manage first aid services and recourses**

This unit describes the skills and knowledge required to establish, maintain and facilitate the provision of appropriate first aid in the workplace

The unit applies to workers in nominated occupational first aid or management roles.

There are four essential outcomes to this UOC:

1. Determine workplace first aid requirements
2. Establish and maintain workplace first aid facilities
3. Maintain workplace first aid records
4. Review the provision of first aid in the workplace

- **TRAINING DURATION**                      4-hour face-to-face training
- **QUALIFICATION DURATION**                      Every 3 Years
- **ASSESSMENT REQUIREMENTS**
  1. Conducted a workplace risk assessment
  2. Developed a first aid response plan including strategies for management of incidents
  3. Use a first aid checklist to service a workplace first aid kit for supplies' replacement and equipment maintenance
  4. Maintained first aid equipment and resources according to manufacturer's instructions
  5. Use and maintained documentation required by the workplace and regulatory authorities.

